



The following guide outlines details about the website construction phase. In order to proceed with this phase, our team will need your guidance on several items. This information will allow us to effectively build a site that meets your satisfaction and is attractive to your community. Your responses to this guide can be e-mailed to us at WebTeam@FirehouseSolutions.com.

1) Website Color Scheme

We'll simply need the basic color scheme of your website, preferably colors selected from your logo, patch, or fire apparatus. Don't have specific colors? Try using the Color Scheme Designer 3 at <http://colorschemedesigner.com/>



2) Logos, Patches, Emblems, or other Graphics

Any of these items will be beneficial during the design process, especially if they are used in the website's banner. Electronic versions can be e-mailed to our web team or you can send the items to our mailing address. We can scan them and either return them or keep them for our collection.



3) Website Background Color

The background color of a website makes a big difference in the overall experience when visited. Please advise our team the background color you would like to use. You may wish to use a traditional white background, which web surfers find to be more professional. Or you may opt for a dark background, which many claim enhances text and photos. Finally, you may choose to simply use a color within your color scheme such as red, navy blue, etc. See the following examples:

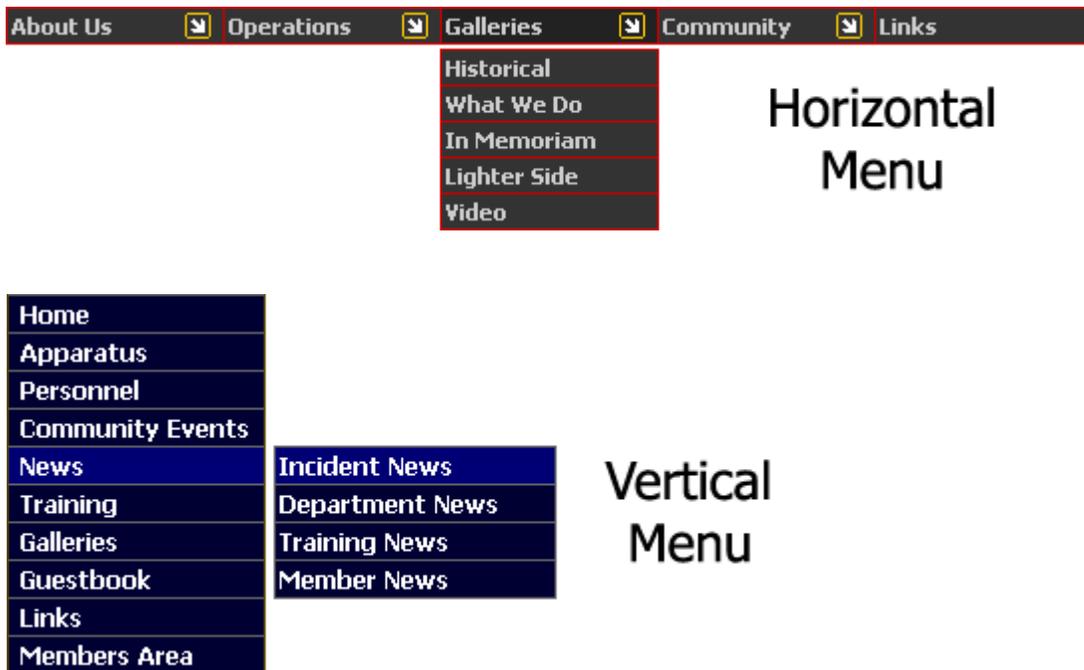
Traditional

Dark Background

Color Scheme

4) Horizontal or Vertical Navigation Menus

Firehouse Solutions utilizes advanced menu technology that supports submenus. The technology allows us to design navigation horizontally or vertically. Please note: a horizontal menu limits the number of items that can be added at the root level. This is because web pages have specific widths and should remain fixed. Vertical menus are not affected because their menus can extend without exceeding the boundaries of the website. Please choose a menu format for your website.



5) Site Navigation

The site navigation will include all of the various sections you would like to display on your website. Since our navigation system supports submenus, you can submit your navigation in hierarchy, or outline, format. Take into consideration the importance of menu items, as you may wish to display them at the root level or before other ones. Also, make categories simple so that users can find the information they want quickly and easily. Below is an example of a site navigation outline:

- Home**
- About Us**
 - > Apparatus
 - > History
 - > Personnel
- Public Info**
 - > Fire Prevention
 - > Recruitment
- Guestbook**
- Members Area**

Simple Steps For Navigation:

- 1) Identify Menu Items
- 2) Prioritize Menu Items
- 3) Categorize Menu Items
- 4) Submit to Firehouse Solutions

6) Further Requirements

Firehouse Solutions is open to your ideas and creativity. We want to work with you to ensure that you have a unique website that is successful in all areas. If you have any specific ideas or requirements, feel free to let us know and we'll make sure we deliver. If you have any questions, feel free to contact us at (301) 475-1900 or WebTeam@FirehouseSolutions.com.